

Swept Up Cleaning Co.

For Hosts & Property Owners

Short-Term Rental *Turnover Checklist*

Every turnover is a five-star review waiting to happen — or a one-star complaint waiting to land in your inbox.

Here's exactly what we do between guests, every single time.

The *Kitchen*

- ✓ **Counters & backsplash** wiped and sanitized
 - ✓ **Sink & faucet** scrubbed, polished, and disinfected
 - ✓ **Stovetop, knobs, and hood** degreased
 - ✓ **Oven exterior & microwave** cleaned inside and out
 - ✓ **Refrigerator** cleaned inside and out — shelves wiped, guest leftovers discarded, interior sanitized
 - ✓ **Dishwasher** emptied and started if guest left dishes
 - ✓ **All dishes, glassware, and utensils** washed, dried, and returned to drawers
 - ✓ **Cabinet fronts & handles** spot-cleaned
 - ✓ **Small appliances** (coffee maker, toaster, kettle) wiped and reset
 - ✓ **Coffee maker** emptied, filter replaced, ready for next guest
 - ✓ **Trash & recycling** emptied; fresh liner installed
 - ✓ **Floors** swept and mopped
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The *Bathrooms*

- ✓ **Toilet** scrubbed, sanitized, and polished — inside, outside, and base

 - ✓ **Shower & tub** scrubbed and sanitized

 - ✓ **Shower glass** squeegeed and streak-free

 - ✓ **Vanity & sink** cleaned and disinfected

 - ✓ **Mirrors** polished streak-free

 - ✓ **Faucets & fixtures** polished to a shine

 - ✓ **All towels & bath mats laundered** and staged display-ready (folded, rolled, or arranged to your preference)

 - ✓ **Hair removed** from drains, floors, and corners

 - ✓ **Toilet paper, hand soap, and tissues** restocked

 - ✓ **Trash** emptied with fresh liner

 - ✓ **Floors** swept and mopped
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The *Bedrooms*

- ✓ **All linens laundered** — sheets, pillowcases, and duvet covers washed and dried on-site

 - ✓ **Beds remade** with fresh, hotel-folded linens; pillows fluffed and arranged photo-ready

 - ✓ **Mattress checked** for stains or damage — flagged to you immediately

 - ✓ **Nightstands, dressers, and surfaces** dusted and polished

 - ✓ **Mirrors and picture frames** wiped

 - ✓ **Under the bed** checked for left-behind items and cleared

 - ✓ **Closets and drawers** inspected for guest belongings

 - ✓ **Lamps and lampshades** dusted; bulbs tested

 - ✓ **Ceiling fans** dusted on rotation

 - ✓ **Trash bins** emptied and relined

 - ✓ **Floors** vacuumed; hard floors mopped
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Living & *Common Areas*

- ✓ **Sofas and chairs** vacuumed; cushions plumped and restaged
- ✓ **Coffee & side tables** wiped and polished
- ✓ **Throw pillows & blankets** arranged neatly
- ✓ **TV screen & remote** dusted and disinfected
- ✓ **Light switches, door handles, and high-touch surfaces** sanitized
- ✓ **Windowsills and ledges** dusted
- ✓ **Glass surfaces & mirrors** polished streak-free
- ✓ **Decor items** dusted and reset to staged positions
- ✓ **Floors** vacuumed and mopped

The *Hosting Touch*

- ✓ **Full supply check** — toilet paper, paper towels, dish soap, hand soap, trash bags, laundry detergent

- ✓ **Welcome staging** — pillows arranged, towels folded display-ready, lights set to your preference

- ✓ **Damage & missing-item report** sent the same day with photos

- ✓ **Thermostat reset** to your between-guest setting

- ✓ **Final walkthrough** from the front door to confirm five-star readiness

- ✓ **Lockup & secure** per your check-out protocol

Available add-ons

- | | |
|-----------------------------|-----------------------------|
| + Inside oven deep clean | + Baseboard detail |
| + Inside cabinets & drawers | + Patio or balcony cleaning |
| + Inside windows | + Garage sweep |

— WHAT SETS US APART —

The *Swept Up* standard

01

Photo-Documented

Every turnover, every room —
proof your property is guest-
ready.

02

Same-Day Reporting

Damage, missing items, and
supply needs — flagged before
the next guest arrives.

03

Trained Team

Tier-ranked cleaners who know
short-term rentals — not
generalists.

— AND IF YOU'RE WONDERING —

Why us?

*We're a small, family-owned, detail-focused team with **500+ five-star reviews**. Our cleaners are vetted, and we bring our own professional cleaning supplies.*

[*See our reviews →*](#)

Ready to hand off your turnovers — and your five-star reviews?

BOOK A QUOTE

Swept Up Cleaning Co.

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sweptupcleaningco.com